New Booking system, Zoology

- 1. Access ucloud: ucloud.univie.ac.at
- 2. Login via unet/mailbox-ID

3. Change from Files (default) to Calendar in the open left corner (depending on your browser settings, this might appear in light or dark version, dark below)



4. Calendars of devices you have been cleared for should appear in a list now:

Computer workstations are in brown, Microscopes in green, and other machines such as microtomes in red.



5. Change display of selected calendares/devices by clicking on the respective colored dots:



6. Choose respective data and machine for bookings:

	Mon 31/10			Fri 4/11	Sat 5/11
l-day		schwaha			
5					
6					
0		In a sin We also to the set			
7					
-		Starts	Ends		
8		01/11/2022 11:00	01/11/2022 13:00		
9		All day Event			
10		Cancel	More Create		
11	11:00 - 15:00 Decker	vevent			
12					
13					
14					
15					
16					
17					